



**Disability Access Services**  
Oregon State University  
A200 Kerr Administration Bldg.  
Corvallis, Oregon 97331

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## **Assistance Animal (Emotional Support Animal, ESA) Documentation Information Form**

An Assistance Animal (ESA) is one that is necessary to afford the person with a disability an equal opportunity to use and enjoy OSU housing. An Assistance Animal (ESA) may provide physical assistance, emotional support, calming, stability and other kinds of assistance. Assistance Animals (ESA) do not perform work or tasks that would qualify them as “service animals” under the Americans with Disabilities Act. Assistance Animals (ESA) may still be permitted, in certain circumstances, in University Housing pursuant to the Fair Housing Act.

Assistance Animals (ESA’s) are allowed in the immediate dwelling (residence hall room and common area) on the floor and wing the student is assigned to. Assistance Animals (ESA’s) are not allowed in the dining halls, classrooms, library or other areas of the campus.

Residents whom Disability Access Services (DAS) approves for an Assistance Animal (ESA) in their on-campus residence must comply with their University Housing and Dining (UHDS) Contract and [OSU Service and Assistance Animal Policy](http://oregonstate.edu/accessibility/serviceanimalpolicy) (<http://oregonstate.edu/accessibility/serviceanimalpolicy>).

**Purpose:** This questionnaire is designed to provide DAS with information to evaluate an accommodation request to bring an Assistance Animal (ESA) into UHDS. The attached form must be completed by the student’s psychiatrist, psychologist, licensed social worker, or relevantly trained M.D. or mental health provider. The provider may, as an alternative, write a letter or report that addresses all questions included in this form.

**Interactive Accommodation Process:** The legal definition of a disability includes two elements: (1) a physical or mental impairment which (2) substantially limits one or more of the major life activities of the person in question. Thus, disability has both diagnostic and functional elements, and **BOTH elements need to be documented for effective determination.**

**Emotional distress resulting from having to give up an animal because of a “no pets” policy does not qualify a person for an accommodation under federal law.**

When an Assistance Animal (ESA) is approved for the living environment, that animal must reside in the students’ room while the student is attending classes, visiting the dining halls, at the library, etc.

*Service Animal:*

*For questions regarding if this is a service animal and/or the process for service animals on the OSU campus, please contact DAS directly at 541-737-4098.*

## DAS Housing Assistance Animal (ESA) Documentation Information Form

Student Contact Information:

Student's Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Student ID Number: \_\_\_\_\_

Student's requested accommodation is for the following term:

Fall       Winter       Spring       Summer

Year: \_\_\_\_\_

### **Instructions for the provider:**

This form must be filled out by a qualified professional. Name, signature, title, and professional credentials must be provided. Please answer the questions as thoroughly as possible.

Provider Information:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Phone Number: \_\_\_\_\_

License/Certification Number and Expiration date: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please provide answers to the following questions:

1. Diagnosis: (DSM-V) \_\_\_\_\_

Severity level (indicate for each diagnosis if more than one):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date of diagnosis: \_\_\_\_\_

Date first seen: \_\_\_\_\_

Number of visits: \_\_\_\_\_

2. Please summarize relevant history and/or observations (i.e., how is the student substantially limited in the housing environment by this diagnosis).

3. Does this student require ongoing treatment? Please explain.

4. Is the proposed Assistance Animal (ESA) specifically prescribed by you as part of treatment?

5. Is the proposed Assistance Animal (ESA) a pet that you believe will have a beneficial effect for the student while residing in UDHS?

6. What disability symptoms will be reduced by the student having the Assistance Animal (ESA) in their campus housing with them?
  
  
  
  
  
  
  
  
  
  
7. What evidence exists that the proposed Assistance Animal (ESA) has helped reduce the impact of the student's disability in the living environment (currently or in the past)?
  
  
  
  
  
  
  
  
  
  
8. In your professional opinion, is the Assistance Animal (ESA) **necessary** for the student to alleviate one or more of the identified symptoms or the effects of the student's existing disability? What would the impact(s) be, in terms of disability symptoms, that may result if the Assistance Animal (ESA) is **not** allowed?
  
  
  
  
  
  
  
  
  
  
9. Is there a different/another accommodation that could be provided in the living environment to meet this student's needs? If so, please describe below.

10. Have you discussed the responsibilities associated with properly caring for an animal while engaged in typical college activities and residing in University housing? Do you believe those responsibilities might exacerbate the student's symptoms in any way? (and if so, how)? Note: When an Assistance Animal (ESA) is approved in University housing, the student will be expected to be able to care, control, feed and clean up after the animal.

11. Is the Assistance Animal (ESA) necessary in order for the above named student to have the same opportunity that a student without a disability has to use and enjoy the residence?

12. Is there any additional information that you would like to share?

*This form can be returned to:*

***Disability Access Services (DAS)***

***A200 Kerr Administration Building***

***1500 SW Jefferson Avenue***

***Corvallis, OR 97331-2133***

***Phone: 541-737-4098***

***Fax: 541-737-7354***

***Email: [das.housing@oregonstate.edu](mailto:das.housing@oregonstate.edu)***